

Jenkins Piano Studio: Lesson Policies & Expectations

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Welcome to Jenkins Piano Studio! Thank you for taking the time to read over my contract to ensure success during our lessons together. Please don't hesitate to contact me with any questions!

REQUIRED LESSON MATERIALS:

new spiral notebook (8.5 x 11 inches)

mechanical or sharpened pencil (no pens, please!)

electronic device for FaceTime/Zoom with stable internet connection

INSTRUCTOR RESPONSIBILITIES:

My commitment to my students is to provide an enjoyable and engaging musical experience for students who wish to study piano at any musical level. I will encourage students to ask questions, demonstrate and share their skills with others, and help set goals at the end of each lesson to ensure success at home after their session with me. Please note that I am not responsible for accidental injuries that happen in my home that involve student(s) or visiting guests.

STUDENT RESPONSIBILITIES:

Work towards individually set goals with piano technique, repertoire, practice plans, theory, performing, compositions, and/or other set projects

Explore and learn about the unique differences between a acoustic piano and an electronic keyboard

Respect the teacher's time, rules given, and home space (any broken or damaged items will be replaced/repared by the family member or individual who is responsible for the incident).

Present selected pieces in recitals, either in person or on a pre-recorded video.

PARENT/FAMILY RESPONSIBILITIES:

Be their biggest cheerleader! They/you are pursuing something new that takes a lot of courage and is sometimes scary, so keep their spirits as high as you can. Encourage a healthy, positive relationship with their musical journey.

Communicate openly with me about any behavioral issues, concerns, or frustrations your child(ren) may be experiencing between lessons

Maintain a consistent schedule of lessons and practicing at home each month

PRACTICING EXPECTATIONS:

Setting time aside to practice piano on a daily basis is a key factor in succeeding in weekly lessons with me. Practice schedules, suggestions, and exercises will be offered and discussed with students during lessons. Length/frequency of practice time will be decided upon at the end of each lesson according to the student's level and personal goals. Please note that there is no "magic equation" for practicing – what works for some students may not work as well for others, which is why I fully customize everything for each of my students!

ATTENDANCE POLICY:

Lesson time changes/adjustments are bound to happen – life happens! If you know of an upcoming conflict during your scheduled lesson time, please let me know as far in advance as possible (I promise to do the same for your family with my own calendar, too). Last minute changes (within 24 hours of a lesson) will be charged the full amount, unless it is a genuine extenuating circumstance beyond your control. If requested, virtual lessons are always available in place of in-person lessons if a child/parent is sick or unable to attend lessons for whatever reason.

RECITAL PERFORMANCES/POLICIES:

I try to host 2-3 recitals per year with my piano studio, usually held at a location with a grand piano (local church, Arkansas State University, etc). Recital performances are

required for students to attend and participate in unless you are an exclusively virtual student with me. I ask that students dress in formal clothing (no jeans, flip-flops, graphic tees, etc). Ladies may wear dress pants with a formal blouse/top or a dress/skirt. Gentlemen are encouraged to wear slacks/khakis with a button up shirt and a tie or blazer. All shoes must be clean and formal. Recital performances are followed by a short reception with cake/cookies and drinks. Photography/videography is encouraged, but please refrain from using flash photography, as it distracts from the students' performance. Please note that a \$15 Recital Fee that is charged to each participating household during the month of each recital to help with costs of printed programs, reception food/drink, and facility use/rental.

PRICING:

Lessons are paid for in advance via an online invoice with Square, outlining their receipt for their monthly lessons, total fees, dates, etc. Invoices are sent out on the 25th of the previous month and are expected to be paid in full by the 1st of the following month. Cash/checks/Venmo/PayPal are also welcome as forms of payment.

30 minute lesson	\$31	60 minute lesson	\$56.00
45 minute lesson	\$43.50	<i>Late fee — \$10.00/day</i>	

COVID-19 PROTOCOL:

I am currently only offering in-person lessons at my home studio to students that are fully vaccinated. This is out of safety for myself, my household, and all of my students, whom I love and treat as my own children. Virtual lessons (FaceTime/Zoom) have been a wonderful option for my studio this past year, and many of my students have thrived and adapted very well to it. If you are unsure of what format would work well for you/your family, don't hesitate to contact me — I'd love to answer any questions you may have.

For those attending in-person lessons, I am regularly cleaning/sanitizing my pianos, ask that students use hand sanitizer (that I provide) before and after lessons, and run an air purifier system that uses a certified HEPA filter.

I have read and understand the following contract according to piano instructor/studio owner Emily Jenkins and Jenkins Piano Studio. By signing and filling out this page, I acknowledge my commitment to these policies.

Student's Name: _____

Student's Age & Birthday: _____

Current School & Grade: _____

Student Phone Number (if applicable): _____

(1) Parent's Name: _____

Phone Number (most accessible): _____

Email: _____

Occupation: _____

(2) Parent's Name: _____

Phone Number (most accessible): _____

Email: _____

Occupation: _____

Home Address (will only be used for occasional mailers/gifts):
